

PERSONAL DATA PROTECTION

NUS Personal Data Notice for Academic Visitors / Visiting Scholars

The information you provide in your curriculum vitae and/or Personal Particulars Form will be used by NUS or its authorised parties for purposes related to your registration of interest in current or future visits / attachments at NUS and for the processing of your application for visit / attachment.

NUS will collect and use the personal data that you have supplied to facilitate the processing of your application for your visit / attachment. We will use personal information such as telephone number and/or email address to contact you on visiting / attachment opportunities. Please note that the information you provide may be shared with third parties to support processing. These third parties may be located outside of Singapore to carry out some of the processing and administrative functions for NUS and would be under duty of care to maintain the appropriate levels of security and confidentiality and only use the information as instructed by NUS.

The personal data held by NUS relating to the applicants will be kept strictly confidential. NUS may collect information from relevant or publicly available sources for processing and evaluating your application for your visit / attachment. If your application is successful, the information will be used in the administration of your visit / attachment. NUS may provide and /or transfer such data, whether in Singapore or outside of Singapore, to (i) any other departments within NUS or if necessary, with Government agencies; (ii) any third-party service provider who provides administrative, data processing, computer or other services to NUS.

As part of assessing your suitability to visit / be attached to NUS, we may use your information to conduct reference checks in accordance with NUS HR Policy. If necessary, NUS may provide your personal data to Ministries, public agencies, statutory boards or other similar organisations for evaluating your application.

If your application is unsuccessful, NUS may retain and use your data for up to 2 years for follow-up or future visiting / attachment opportunities to address any follow-up matters related to your application, as well as for data analysis and business purposes. If you do not wish to be considered for future visiting or attachment opportunities at NUS, please tick the following box:

I do not wish to be considered for future visiting or attachment opportunities.

By giving your consent, you agree to your data being used only for visit / attachment purposes. In order to maximize your opportunities to visit / attachment with NUS, you are responsible for ensuring the information provided is accurate and current. You are responsible for ensuring that the personal data is correct and true. You also have the option to withdraw your consent at any time by contacting us.

If you have any queries, please submit them to [NUService Hub](#).

I have read and consent to the above.

_____ (signature)

Name :

Date :